

Remington Town Council Meeting

Date: January 3, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President, James Stewart; Robert Braaksma

Others Present

Mark Jones, Joshua Longest, Dale Budde, John Schuetzenhofer, Kendall Culp, Rebecca Goddard, and Terri Budde.

The meeting was opened at 6:31 p.m. by Susan Flickner with the reciting of the Pledge of Allegiance

Council Elections:

Council Member Braaksma made a motion to keep the President (Susan Flickner) and Vice President (James Stewart) positions the same for 2022. Council Member Pampel seconded the motion. Discussion heard. James Stewart declined the position of Vice President and nominated Dana Pampel for Vice President. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

Council Committee Appointments

Council Member Braaksma made a motion to appoint the following Council members to Committees:

Trees – Alan Schambach
Streets – Susan Flickner
Police – James Stewart

Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Employee Appointments

Vice President Pampel moved to approve the following employee appointments for 2022: Jonathan Cripe, Town Manager; Mark Jones, Utility Superintendent; Joshua Longest, Assistant Utility Technician; John Schuetzenhofer, Town Marshal; Mike Powell, Deputy Marshal; Grant Melchi, Utility Laborer; Dale Budde, Street Laborer, and Kristie Taulman, Utility Billing Clerk. Council Member Stewart seconded the motion. Motion passed with 4 ayes and 0 nays.

KIRPC Appointment

Jonathan Cripe was appointed as the KIRPC representative for the Town of Remington.

Park Board Appointment

Council Member Stewart moved to appoint Darcy Allegrini to the Remington Park Board for a term of four (4) years. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

Redevelopment Committee

Council Member Braaksma moved to appoint Stephen Kinsell, Brad Ulyat, Ronald Wilken, Betty Vaughan, Kathryn O'Neall, and Rachel Cantrell (School board appt.) to the

Redevelopment Committee for a period of one year. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Plan Commission

Council Member Stewart moved to appoint Carol Brown, Barb Harper, Brian Melchi, Jon Schwab, and Dan Anaya to the Plan Commission for 2022. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Cemetery Board

Vice President Pampel moved to appoint Jonathan Cripe, Mark Jones, and Luke Neidlinger to the Cemetery Board for 2022. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

Tree Board

Council Member Braaksma moved to appoint Dale Budde, Alan Schambach, and Bryan Overstreet to the Tree Board for 2022. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Town Attorneys

Council Member Stewart moved to appoint the Law Firm of Patrick Ryan (Patrick Ryan and Rebecca Goddard) as town attorneys for 2022. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Council Member Braaksma moved to approve the Council minutes and Executive minutes from December 20, 2021. Council Member Stewart seconded the motion. Motion passed with 4 ayes and 0 nays.

CITIZEN COMMENTS –

- Commissioner Kendall Culp informed Council a resident has requested placing a stop sign at 1800S 580W. Discussion heard. Commissioner Culp informed Council this issue will be heard at their February meeting.
- Discussion heard regarding the Southern Jasper County ambulance service.

TOWN MANAGER – Jonathan Cripe (No report)

TOWN ATTORNEY – Rebecca Goddard

- Ordinance 2022-01-03-001, An Ordinance To Create Staggered Terms For Town Council Members and Town Clerk-Treasurer presented. Discussion heard. Council Member Stewart made a motion to approve Ordinance 2022-01-03-001, An Ordinance To Create Staggered Terms For Town Council Members and Town Clerk-Treasurer. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

DEPARTMENTS:

UTILITIES – Mark Jones, Joshua Longest

Mark Jones reported:

- He returned back to work today after a medical leave
- Joshua Longest did a good job while he was out.

Joshua Longest reported:

- A water tap was put in at Creekside Villa

STREETS – Dale Budde reported:

- Grant Melchi worked with Joshua Longest while Mark Jones was out on medical leave.
- There has been lots of cleaning going on at the Remington Park.

POLICE – John Schuetzenhofer reported:

- Monthly reports for November 2021, December 2021, and the year 2021 presented to Council. Copies of said reports are on file with the Office of Clerk-Treasurer.
- Discussion regarding requirements to serve as a reserve police officer for the Town of Remington heard. Clerk-Treasurer Budde will research the ordinance and distribute copies.

OLD BUSINESS – None

NEW BUSINESS - None

CLERK-TREASURER

- Declaratory Resolution 2022-01-03-002 was presented setting the dates and times of Council meetings and authorizing the Clerk-Treasurer to make timely payments and invest Town monies. No discussion heard. Council Member Stewart moved to approve Declaratory Resolution 2022-01-03-002. Vice President Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.
- Resolution 2022-01-03-003 establishing the mileage rate to be paid by the Town was presented. No discussion heard. It was noted that the federal mileage rate for 2022 is .58.5 per mile. Council Member Stewart made a motion to approve Resolution 2022-01-03-003 establishing the 2022 mileage rate for the Town. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

Council Member Stewart moved to approve the claims as presented for January. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

There being no further business to discuss, the meeting was adjourned at 7:25 p.m.

NEXT MEETING: February 7, 2022 at 6:30 p.m. at the Remington Depot

Terri Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: February 7, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; James Stewart; Robert Braaksma; Alan Schambach

Others Present

Mark Jones, Mike Martin, Dale Budde, John Schuetzenhofer, Mike Powell, Grant Melchi, Joshua Longest, Sheriff Williamson, Steve Holder, Jonathan Borgers (Wessler Engineering), Rebecca Goddard, Jonathan Cripe, and Terri Budde.

President Flickner opened the meeting with the reciting of the Pledge of Allegiance at 6:30 p.m.

Minutes of the January 3, 2022 Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Stewart seconded the motion. Motion to approve the minutes passed with a vote of 5-0.

CITIZEN COMMENTS – None

Sheriff Williamson provided Council with information regarding purchasing license plate reader cameras throughout Jasper County at the I-65 interchanges. Discussion heard. Sheriff Williamson will provide the Council with additional information as it becomes available.

Council Member Braaksma inquired about an update to the Carpenter Township Ambulance service. Sheriff Williamson informed Council that Dane Hayworth is working with township trustees and currently have three (3) ambulances on board.

DEPARTMENT REPORTS:

STREETS – Dale Budde and Grant Melchi reported:

- They have been working clean up at the town park and fixing equipment.
- They recently completed lots of snow plowing.

POLICE – Marshal Schuetzenhofer reported:

- Monthly report distributed to Council. A copy of said report is on file in the Clerk-Treasurer's Office.
- Presented a quote from Dell Technologies for the purchase of two (2) computers, stands, and monitors for a total cost of Two Thousand Three Hundred Eighty-six Dollars (\$2,386.00). Council Member Stewart made a motion to purchase the two (2) computers from Dell Technologies at a price of Two Thousand Three Hundred Eighty-six Dollars (\$2,386.00). Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- The Marshal and Deputy Marshal will attend training at the Jasper County Sheriff's Department on Tuesday and Wednesday of this week.
- Discussion regarding Deputy Powell's time sheet and use of comp time discussed. Council directed Clerk-Treasurer Budde to pay Deputy Powell for eighty (80) hours of work for the pay period January 22, 2022 through February 4, 2022.

FIRE: Mike Martin reported:

- The December 2021 and January 2022 detailed fire reports were presented to Council. Copies of said reports are on file with the Office of Clerk-Treasurer.
- Annual physicals are scheduled for March.
- The new SCBA is in service and the fire department has held training on the new equipment.
- The Fire Department has parts and pieces remaining from the old SCBA equipment. Town of Francesville wants to purchase the parts we have remaining. Mike is attempting to put a fair market price on the remaining parts. He would like to take the proceeds from the sale of these parts and purchase new thermal imaging cameras. It was discussed that the major portion of the old SCBA equipment was purchased through a grant the fire department obtained. Council directed Fire Chief Martin to keep the money obtained from the sale of parts to the Town of Francesville since that amount will be nominal and would not exceed the funds the fire department received through the grant to purchase said equipment.

UTILITY – Mark Jones reported:

- The Utility Department has several projects they want to be working on but are unable to get materials in.
- Mark would like to see a utility master plan developed to include water, wastewater and storm water. If the Town has a master plan in place, we have a fifty percent (50%) better chance of obtaining grants.
- Storm water cleaning went well.
- We need to replace the snow route/remove vehicle signs in the Streetscape area.

WESSLER ENGINEERING – Jonathan Borgers

Bids were opened in January for the White County Booster Station project. There were three (3) bids received, and the low bidder was Thieneman Construction, Inc. with a bid price of Three Hundred Forty-four Thousand Dollars (\$344,000.00). Town Manager Cripe informed Council White County approved awarding Thieneman Construction, Inc. the bid for the booster project and to reimburse the Town of Remington. Council Member Braaksma moved to award the bid for the White County Booster Project to Thieneman Construction, Inc. in the sum of Three Hundred Forty-four Thousand Dollars (\$344,000.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

TOWN MANAGER – Jonathan Cripe reported:

- Invoice Cloud online payments exceed two thousand (2,000) payments in 2021. We currently have one hundred forty-five (145) paperless bills and sixty-two (62) auto pay accounts. This all makes penalty day much less work.
- Park update: He is working on having the baseball scoreboards installed and operating for the Tri-County baseball season. The work-out equipment will have new concrete pads poured and will be installed correctly.
- The Community Crossings Grant has been sent in. We are applying for funding an approximate Eighty Thousand (\$80,000.00) to Ninety Thousand Dollar (\$90,000.00) project.
- We are attempting to get into a better billing group with Anthem Blue Cross Blue Shield. This will lower our premiums.
- He is working with KIRPC to develop a master plan regarding utilities.
- He received a letter from the U. S. Commerce that the Town only has to report building permits issued once per year now.
- We are hopefully enlarging our TIF area to include four (4) parcels of land owned by Remington Seeds. Town Manager Cripe is hopeful he will have an ordinance to present to Council at the March meeting.
- He has advertised the utility billing position.

- A quote from Peerless Midwest for a proposed test drilling was presented. The cost includes drilling a one hundred seventy foot test hole, collecting samples, installing 2" screen casing, gravel pack and grouting for a cost of Fourteen Thousand Eight Hundred Twenty Dollars (\$14,820.00). This cost will be paid for with TIF dollars. Council Member Schambach moved to approve the quote from Peerless Midwest in the amount of Fourteen Thousand Eight Hundred Twenty Dollars (\$14,820.00). Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- The Town is waiting for closeout on the Streetscape grant.
- There is not a current date of arrival for the water truck will be available.
- Grand Melchi has been signed up for the core applicator class. This will allow him to spray fertilizer and pesticides at the town park. Town Manager Cripe requested a One Thousand Dollars (\$1,000.00) certification bonus for Grant Melchi if he obtains this certification.

TOWN ATTORNEY – Rebecca Goddard

Presented Ordinance 2022-02-07-001, an Ordinance Amending Ordinance §30.01 regarding police reserve officers. Discussion heard. Council Member Braaksma moved to approve Ordinance 2022-02-07-001, an Ordinance Amending Ordinance §30.01. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

NEW BUSINESS

- 2022 Board of Zoning Appeals appointments: Plan Commission Appointee – Jon Schwab to a 4 year term expiring December 31, 2025; Town Council Appointee – Jeremy Scheitlin to a 3 year term expiring December 31, 2024; Town Council President Appointees: Brian Melchi from Plan Commission to a 4 year term expiring December 31, 2025; Dalton Justice to a 1 year term expiring December 31, 2022; and James Taulman to a 2 year term expiring December 31, 2023. Council Member James Stewart moved to approve the appointments for the 2022 Board of Zoning Appeals. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Adding the ability for utility customers to pay their monthly utility bills via ACH with Bank of Wolcott discussed. More information will be provided when available.
- Extension of COVID sick pay discussed. Vice President Pampel moved to grant eighty (80) hours of COVID sick pay effective February 7, 2022 through December 31, 2022 to each full-time employee. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

CLERK-TREASURER

Clerk-Treasurer Budde presented Council with a list of warrants that are unpaid for a period of two (2) years. Council Member Braaksma moved to cancel First Merchant Bank's Warrant 19662 issued May 4, 2020 in the amount of Nineteen Dollars Ninety-five Cents (\$19.95); Warrant 19765 issued July 9, 2020 in the amount of Thirty-five Dollars Six Cents (\$35.06); Warrant 19840 issued August 25, 2020 in the amount of Four Hundred Twenty-eight Dollars (\$428.00); Warrant 19913 issued October 6, 2020 in the amount of Thirty Dollars (\$30.00); Warrant 19999 issued November 16, 2020 in the amount of Thirty Dollars (\$30.00); and Warrant 20011 issued December 3, 2020 in the amount of Seven Hundred Dollars (\$700.00); and Bank of Wolcott Warrant 8510 issued May 4, 2020 in the amount of Thirty-nine Dollars Ninety Cents (\$39.90); and Warrant 8821 issued December 7, 2020 in the amount of One Thousand Four Hundred Eighty-seven Dollars \$1,487.00).. Council Member Stewart seconded the motion. Motion granted with 5 ayes and 0 nays.

The December 2021 and January 2022 financial analysis statements were presented. Council Member Stewart moved to approve the December 2021 and January 2022 financial analysis statements. Vice President Pampel seconded the motion. Motion granted with 5 ayes and 0 nays.

An engagement letter from Baker Tilly was presented. Council Member Braaksma moved to approve the Baker Tilly engagement letter. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.

Clerk-Treasurer Budde informed Council the forms were just released to re-establish the cumulative capital development fund and establish a cumulative fire fund. Those resolutions will be presented at the March 2022 meeting.

Council Member Stewart made a motion to approve the claims as presented. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

Meeting adjourned at 8:00 p.m.

Jeri Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: March 7, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. North Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; James Stewart, Robert Braaksma, Alan Schambach

Others Present

Mike Martin, Mark Jones, Grant Melchi, Dale Budde, John Schuetzenhofer, Evan Getz, Rebecca Goddard, Jonathan Cripe and Terri Budde.

The meeting was opened at 6:31 p.m. by Council President Flickner with the reciting of the Pledge of Allegiance.

Minutes of the February 7, 2022 Council meeting reviewed. Robert Braaksma made a motion to approve the minutes. James Stewart seconded the motion. Motion to approve the minutes passed with 5 ayes and 0 nays.

CITIZEN COMMENTS – None

DEPARTMENT REPORTS:

FIRE: Mike Martin reported:

- The monthly fire report was presented to Council. A copy of said report is on file in the Office of Clerk-Treasurer.

UTILITY – Mark Jones reported:

- The drying beds have been cleaned out with the nice weather.
- All yearly reports have been completed and mailed.
- A quote for a new furnace at the wastewater plant from Kyburz Heating and Cooling, LLC for a 70,000 BTU Payne furnace and a 2 ton air conditioning unit, labor and material in the sum of Six Thousand One Hundred Dollars (\$6,100.00). Discussion heard. James Stewart made a motion to approve the purchase of the furnace, air conditioning unit, material and labor from Kyburz Heating and Cooling, LLC in the amount of Six Thousand One Hundred Dollars (\$6,100.00). Robert Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- A meter at IFF has been changed out. They are waiting on flanges to change out a meter at the trailer park. It is a struggle to obtain parts and equipment needed right now.
- There will be two service lines repaired this Wednesday.
- Peerless Midwest was in Remington recently performing maintenance and informed Mark that the water levels were all up.
- The settling tank at the water treatment plant will be cleaned out by Mark and Joshua in the next few weeks.

STREETS: - Grant Melchi and Dale Budde reported:

- Last week they cut trees down at the lift stations.
- The park benches will be installed this week.
- They are working on getting the chipper ready to go.

POLICE: - Marshal Schuetzenhofer reported:

**Minutes of
The Remington Town Council
Executive Meeting**

Date: March 7, 2022

Time: 6:00 p.m.

Place: Remington Depot/16 E. South Railroad Street

Members Present

Susan Flickner, James Stewart, Robert Braaksma, Alan Schambach, Dana Pampel

Others Present

Rebecca Goddard, Jonathan Cripe, Terri Budde

COMMENTS

The meeting commenced at 5:32 p.m.

Discussion was held in regards to job performance or evaluations of individual employees (IC 5-14-1.5-6.1(b)(7).

Meeting concluded at 6:30 p.m.

- The monthly police report was distributed to Council. A copy of said report is on file with the Office of Clerk-Treasurer.
- The Marshal and Deputy Marshal attended a two-day class recently.

TOWN MANAGER – Jonathan Cripe

- The Tri-County FFA Consignment sale is April 2, 2022. Town Manager Cripe is requesting permission to donate the pumper truck to the FFA. Discussion heard. Vice President Pampel made a motion to donate the pumper truck to the Tri-County FFA. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- Our copier/printer is ten (10) years old and we are starting to have lots of issues with it. Town Manager Cripe was recently informed that if parts start breaking, the copier/printer won't be able to be fixed. He has received a quote from Cardinal Copier in the amount of Five Thousand Three Hundred Ninety Dollars (\$5,390.00) plus we keep this machine. This would be an outright purchase, not a lease. Discussion heard. Council Member Stewart moved to approve the purchase of a new copier/printer from Cardinal Copier in the amount of Five Thousand Three Hundred Ninety Dollars (\$5,390.00). Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- Cardinal Copier will have a blueprint scanner coming off of lease this year and have agreed to sell it to the Town of Remington for Eight Hundred Dollars (\$800.00). Town Manager Cripe will provide more information when it is available.
- The Streetscape project is officially closed.
- Town Manager Cripe has new projects coming up that he will present information on at the April Council meeting.
- He is hoping to have a new utility billing clerk candidate for Council to approve at the April Council meeting. Interviews will be conducted next week.
- There will be a Main Street meeting on Wednesday. They will be ordering the hanging flower baskets.
- Mark Jones and Town Manager Cripe are working on a schedule to cover mowing for the town this summer.
- Farm contracts have been sent out.
- The cemetery mowing contract has been sent out.
- He is working on park contracts for the park board.
- The trash contract will end in 2022. Town Manager Cripe is working on getting an extension to that contract.
- There is no date set on the arrival of the water pick up.
- HWC Engineering will be at the April Council meeting to provide the ADA/Title VI Plan.
- KIRPC will be at the April Council meeting regarding the master plan grant.
- The meter book has been updated. Closed accounts with credits have been cleared out.
- Town Manager Cripe requested the following accounts be written off as uncollectable: Acc No 11290-01 for \$32.70; Acc No 54180-00 for \$73.65; Acc No 7-00321-00 for \$156.28; Acc No 54052-00 for \$50.71; and Acc No 32430-00 for \$702.03. Council Member Stewart moved to approve writing off the previously listed 5 utility accounts as uncollectable. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- When Town Manager Cripe was going through the Public Manager Program he created a standard operating procedure for billing. Having the billing clerk position open, he commented that it has helped a lot, and he will be updating it.

TOWN ATTORNEY – Rebecca Goddard

- She has sent out letters to landowners on three (3) nuisance properties. The letter gave each landowner until April 1, 2022 to come in to compliance.
- Discussion heard regarding re-establishing a two mile buffer due to the annexations. Attorney Goddard will have an ordinance prepared for the April Council meeting.
- Discussion heard regarding changes for residential/suburban districts and allowing illuminated signs in town. Council directed there to be a time limit on the illuminated signs of 7:00 a.m. to 7:00 p.m.

NEW BUSINESS

- Resolution 2022-03-07-001, a Resolution of the Town of Remington, Indiana Approving (1) A Declaratory Resolution and Amendment to an Economic Development Plan of the Town of Remington Redevelopment Commission and (2) the Order of the Town of Remington Plan Commission Related Thereto presented. Discussion heard. Council Member Braaksma moved to approve Resolution 2022-03-07-001, a Resolution of the Town of Remington, Indiana Approving (1) A Declaratory Resolution and Amendment to an Economic Development Plan of the Town of Remington Redevelopment Commission and (2) the Order of the Town of Remington Plan Commission Related Thereto. Vice President Pampel seconded the motion. Motion approved with 5 ayes and 0 nays.

OLD BUSINESS - None**CLERK-TREASURER**

- The February 2022 Financial Statement was presented. Council Member Schambach moved to approve the February 2022 Financial Statement. Vice President Pampel seconded the motion. Motion to approve the February 2022 Financial Statement was passed with 5 ayes and 0 nays.
- Ordinance 2022-03-07-002, a Resolution Establishing/Recapturing Cumulative Capital Development Fund Under I.C. 36-9-15.5 was presented. Council Member Stewart made a motion to approve Resolution 2022-03-07-002. Council Member Braaksma seconded the motion. Motion to approve Resolution 2022-03-07-002, a Resolution Establishing/Recapturing Cumulative Capital Development Fund was passed with 5 ayes and 0 nays.
- Ordinance 2022-03--07-003, a Resolution Establishing Cumulative Fire Development Fund Under I.C. 36-8-14-2 was presented. Vice President Pampel made a motion to approve Resolution 2022-03-07-003. Council Member Schambach seconded the motion. Motion to approve Resolution 2022-03-07-003, a Resolution Establishing Cumulative Fire Development Fund was passed with 5 ayes and 0 nays.
- Resolution 2022-03-07-004 Amending Resolution No. 2021-11-01-002, a Resolution of the Remington Town Council Amending a Plan for Distribution of the Proceeds of the Town's Grant from the American Rescue Plan Act of 2021 was presented. Vice President Braaksma made a motion to approve Resolution 2022-03-07-004. Council Member Braaksma seconded the motion. Motion to approve Resolution 2022-03-07-004 Amending Resolution No. 2021-11-01-002, a Resolution of the Remington Town Council Amending a Plan for Distribution of the Proceeds of the Town's Grant from the American Rescue Plan Act of 2021 was passed with 5 ayes and 0 nays
- Clerk-Treasurer Budde will be attending the ILMCT Clerk Institute March 13 – 17, 2022.
- Council Member Stewart moved to approve the claims as presented for March. Council Member Braaksma seconded the motion. Motion to approve the claims was passed with 5 ayes and 0 nays.

There being no further business to discuss, the meeting was adjourned at 7:14 p.m.

Jerri Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: April 4, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; James Stewart, Robert Braaksma; Alan Schambach

Others Present

Mark Jones, Dale Budde, Mike Martin, John Schuetzenhofer, Michael Powell, Emily Albaugh (KIRPC), Bryan Pohlar (HWC Engineering), Korbin Lawson, Lexy Reynolds, Rory Stearns, Caleb Anderson, Savannah Brantley, Xavier Cantrell, Logan Doty, Mason Adams, Grace Rodehan, Elijah Boles, Chloe Jones, Beth Turza, Quentin Styck, Mason Adams, Rebecca Goddard, Jonathan Cripe, and Terri Budde.

Council President Flickner opened the April Council meeting with reciting the Pledge of Allegiance.

Public meeting regarding the Town's application for a CDBG grant opened. Meeting held. See separate minutes. Meeting closed at 6:39 p.m.

Regular Council meeting opened at 6:39 p.m.

Minutes of the March 2, 2022 Council Meeting and Executive Meeting reviewed. Council Member Braaksma made a motion to approve the Council minutes and Executive Minutes of March 2, 2022. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.

HWC ENGINEERING: Brian Pohlar reported on the ADA Transition Plan:

- The Title VI Implementation Plan and Americans with Disabilities Act Transition Plan for Public Facilities reports were presented.
- Discussion heard.
- Council takes the Title VI Implementation Plan and Americans with Disabilities Act Transition Plan under advisement until the Council meeting on June 6, 2022.
- The public may comment on these plans, which may be reviewed at the Remington Town Hall, for the next thirty (30) days.

DEPARTMENT REPORTS:

Utilities – Mark Jones reported:

- A leak was recently repaired on South Street
- A service line has been replaced on Illinois Street
- Issues with the trailer park were discussed
- The sewer main behind The Homestead was cleaned last week
- Sludge hauling has been set up for next month
- Air valves that are no longer working will be replaced next month

Streets – Grant Melchi reported:

- Chipping sticks and picking up yard waste bags started last week
- The chipper is running good

Park – Dale Budde reported:

- Working around the park, cleaning up landscape areas
- Mowing started last week

Fire Department – Mike Martin reported:

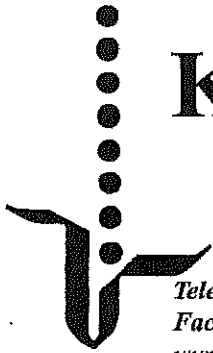
- A detailed call report was presented to Council. A copy of said report is on file in the Clerk-Treasurer's Office.
- Thanked the Town employees for cleaning up at the fire station from the sand and salt that was spread through the winter
- Annual maintenance and DOT inspections have been completed on fire trucks
- Pump truck 6 needs a valve replaced at a cost of \$1,200.00
- All physicals except 1 have been completed. One fireman was on vacation and will get his physical completed

Police Department – John Schuetzenhofer reported:

- A detailed call report was presented to Council. A copy of said report is on file in the Clerk-Treasurer's Office. They responded to one hundred thirty-four (134) calls last month.
- Both the Marshal and Deputy will attend the Marshal's Conference in Indianapolis
- Deputy Marshal Powell will attend additional training in Indianapolis relative to hands-on cell phone/computer use
- He has set up an appointment with CopsGear to transfer the police equipment from the Tahoe to the squad car.

TOWN MANAGER – Jonathan Cripe reported:

- The White County Booster Project will hold a pre-construction meeting next week.
- A resident at 22 W. South Street installed a new sewer line and is requesting to be reimbursed One Thousand Five Hundred Dollars (\$1,500.00) from the sewage insurance fund. Council Member Stewart made a motion to reimburse the resident at 22 W. South Street the sum of One Thousand Five Hundred Dollars (\$1,500.00) to assist with the cost of installing a new sewer line. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- The hanging baskets for the street lights have been ordered and should arrive in June. The flowers will be ready to plant and the water drip lines will be installed.
- There will be a Redevelopment Public Meeting to enlarge the TIF area on April 18, 2022 in the Remington Depot, 16 E. South Railroad Street/Remington
- Remington Plan Commission will meet next week to amend the zoning book
- The newly built home in the subdivision has sold and should close mid-May. Town Manager Cripe presented photographs of the next home to be built as well as an eight (8) or ten (10) unit apartment complex. Each unit will be individually metered for utilities.
- The printer in the Town Manager's office is no longer working. He will utilize the new fax/printer/copier as his printer. There won't be a need to replace his printer.
- Made a recommendation to hire Darcy Allegrini as the new utility billing clerk. Council Member Braaksma moved to approve hiring Darcy Allegrini as the utility billing clerk. Council Member Schambach seconded the motion. Motion passed with 4 ayes, 0 nays, 1 abstain. Darcy will start employment with the Town on April 25, 2022.
- The snow route/removal signs need to be put back up in the Streetscape area downtown. A quote from ESL Spectrum was presented for the purchase of the brackets for the signs at a cost of One Thousand Eight Hundred Seventy-one Dollars Forty-one Cents (\$1,871.41). The brackets will be paid for with TIF dollars. Vice President Pampel make a motion to approve the purchase of the sign brackets from ESL Spectrum at a cost of One Thousand Eight Hundred Seventy-one Dollars Forty-one Cents (\$1,871.41). Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- A proposal from KJG Architects for architectural, engineering and interior design services for 15 S. Ohio Street (old Regions Bank building) was presented. Discussion heard. The contract price includes architecture, structural, mechanical, electrical, plumbing design services at a cost of Fifty-eight Thousand Dollars (\$58,000.00); surveying and civil/site design services at a cost of Fifty Thousand Two Hundred Dollars



K-IRPC

Kankakee-Iroquois Regional Planning Commission

115 East Fourth Street, P.O. Box 127, Monon, Indiana 47959-0127

Telephone: 219.253.6658

Facsimile: 219.253.6659

www.kirpc.net

- * *Economic/Community Development*
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Minutes from Town of Remington Public Hearing
Master Utility Study
April 4, 2022

During the regularly scheduled town council meeting a public hearing was held to discuss the town's upcoming application to the Indiana Office of Community and Rural Affairs Planning Grant Program. The town will be applying for assistance to complete a master utility study to evaluate all three existing utilities: wastewater, drinking water, and storm water.

Council President Susie Flickner opened the meeting with assistance from Emily Albaugh, K-IRPC. Albaugh stated the town is applying for a \$87,282 grant and will provide a local match of \$9,698. Albaugh stated this grant will allow the community to evaluate current issues on all three utilities and specifically looking at how future growth will impact the current water and wastewater system. It is known drainage is an issue in several areas of town and this study will evaluate solutions and prioritize projects. Albaugh stated the water system has the most prominent and time sensitive issues. By completing a plan it provides an advantage for the town to go after construction grants and demonstrate to OCRA the town's continued success in implementing projects from plans. Remington's past track record for plan implementation definitely stands out.

Albaugh stated the grant is due on April 14 and awards are set to be announced on May 19th.

President Flickner, addressed those in attendance (many were government students from the local high school) stating partners help to make these projects attainable and affordable so the town does not have to take on debt to make improvements.

No other comments were received and the public hearing closed.

Respectfully submitted,

Emily Albaugh
Community Development Planner

(\$50,200.00); and interior design services at a cost of Twenty-four Thousand Three Hundred Dollars (\$24,300.00), for a total contract price of One Hundred Thirty-two Thousand Five Hundred Dollars (\$132,500.00). Council Member Braaksma moved to approve the KJG proposal/contract in the sum of One Hundred Thirty-two Thousand Five Hundred Dollars (\$132,500.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

- Toledo, Peoria & Western Railway Construction and Maintenance Agreement presented to install a pedestrian crossing at Indiana Street. Discussion heard. The total cost of the pedestrian crossing is Ninety-one Thousand Eight Hundred Fifty-seven Dollars (\$91,857.00) of which the Town has already paid Twenty-three Thousand One Hundred Dollars (\$23,100.00) for pre-construction work, leaving a balance to be funded by the Town of Sixty-eight Thousand Seven Hundred Fifty-seven Dollars (\$68,757.00). Council Member Stewart made a motion to approve the Toledo, Peoria & Western Railway Construction and Maintenance Agreement in the additional sum of Sixty-eight Thousand Seven Hundred Fifty-seven Dollars (\$68,757.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

TOWN ATTORNEY – Rebecca Goddard reported:

- Town Manager Cripe has been presented with a draft on an option to purchase property in the future
- Still working on the ordinance language to re-establish the 2-mile buffer. This issue was tabled to the May Council meeting.
- Has presented the Town Manager with a proposal for changes regarding the Planning Commission meeting next week. Attorney Goddard will plan to attend said meeting.
- An update regarding the nuisance letters that were mailed out given.
- Additional information regarding a sign easement was sent to Town Manager Cripe
- She hasn't reviewed with ARP Plan Amendment and requested that that amendment be tabled to the May Council meeting.

NEW BUSINESS

- Grant Melchi presented documentation that he received his spraying license and requested a certification bonus of One Thousand Dollars (\$1,000.00). Council Member Braaksma moved to approve the payment of One Thousand Dollars (\$1,000.00) certification bonus to Grant Melchi. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.

OLD BUSINESS

- The issue of paying police officers holiday pay was revisited. Discussion heard. Council Member Stewart made a motion that any salaried employee required to work on a holiday as listed and recognized by Town of Remington as a holiday should receive the number of hours worked on the holiday as a floating holiday. This floating holiday must be used within the same pay period. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

CLERK-TREASURER - Terri Budde reported:

- The 2021 TIF Report has been submitted in Gateway. Copies of said report were emailed to Council and the Redevelopment Board.
- Resolution 2022-04-04-003, an Amendment to the 2022 Salary Ordinance to include Premium Pay from ARP funds presented. No discussion heard. Council Member Schambach moved to approve Resolution 2022-04-04-003, an Amendment to the 2022 Salary Ordinance to include Premium Pay from ARP funds. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- The amendment to the ARP Financial Plan was tabled to the May 2, 2022 Council meeting so Attorney Goddard may review said amendment.
- March 2022 financial analysis statement presented. Council Member Stewart moved to approve the March 2022 financial analysis statement. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

- Council Member Stewart moved to approve the claims presented for April. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

Meeting adjourned at 7:30 p.m.

Jeri Buckle
Clerk - Treasurer

Remington Town Council Meeting

Date: May 2, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, IN 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; James Stewart, Robert Braaksma, Alan Schambach,

Others Present via Zoom

Mark Jones, Dale Budde, John Schuetzenhofer, Grant Melchi, Joshua Longest, Jonathan Borgers (Wessler Engineering), Braden Clark, Frances Jordan, Barb Harper, Lane Cochran, Kathleen Gross, Autumn Ross, Dane Wright, Jonathan Cripe, Rebecca Goddard, and Terri Budde.

The meeting was opened at 6:30 p.m. with the reciting of the Pledge of Allegiance.

Minutes of the April 4, 2022 Utility Master Plan (KIRPC) and Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Schambach seconded the motion. Motion to approve minutes passed with 5 ayes and 0 nays.

CITIZEN COMMENTS –

- Frances Jordan is interesting in starting a farmers market in downtown Remington. Samples of vendor letters, contracts, and advertising flyers were presented to Council. It is contemplated that the farmers market will be held each Friday from May through October from 5:30 p.m. to 7:00 p.m. Council all agreed this was a great idea!

WESSLER ENGINEERING – Jonathan Borgers reported:

- An agreement between Town of Remington, Indiana and Wessler Engineering, Inc. for sewer line extensions from Meadow North to Fountain Park and a low pressure station on County Road 1730 to the other side of Carpenter Creek was presented. Compensation for the design phase, utility coordination phase and permits will be in a lump sum payment of Eighty-one Thousand Five Hundred Dollars (\$81,500.00) from TIF funds. Compensation for the easement phase, bid phase, and construction administration phase will be billed on a time and materials basis in an amount not to exceed Forty-six Thousand Four Hundred Dollars (\$46,400.00) and will be paid from the sewage fund. Discussion heard. Council Member Stewart moved to approve the agreement between Town of Remington, Indiana and Wessler Engineering, Inc. for a sewer line extension project. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

CITIZEN COMMENTS CONTINUED:

- A resident inquired whether the recycling trailer was town or county owned and was informed it was county owned; requested the definition of livestock which was read by Attorney Goddard; questioned whether water lines run parallel to the alley at the resident's property and was informed they run east and west of the alley; and inquired whether there is a drain by IMI and was informed there's tile but not a drain.

DEPARTMENT REPORTS:

FIRE DEPARTMENT: Braden Clark reported:

- The monthly fire report was distributed to Council. A copy is on file in the office of the Clerk-Treasurer.
- Council President Flickner thanked Braden Clark for allowing the food pantry to move into the now-vacant Clark's Cutting Edge building here in Town.

POLICE DEPARTMENT: Marshal Schuetzenhofer reported:

- Police Activity Report filed. A copy is on file in the Office of the Clerk-Treasurer.
- The Marshal and Deputy Marshal attended the Marshal's Conference this past month for training.
- The Deputy Marshal recently completed additional training in Indianapolis.
- Golf cart plates are in and will be distributed in the next few weeks.

UTILITIES: Mark Jones/Joshua Longest

Mark Jones reported:

- 200,000 gallons plus sludge were hauled to Wealing Brothers in April
- An air line in the biolac was recently repaired
- The pre-construction meeting for the White County Booster project has been held.

Joshua Longest reported:

- In the last month there was a water main break, a service line leak repaired on Iowa Street, and several water issues at the trailer park repaired
- Flushing of hydrants will happen next week
- Lead and copper samples/testing will be performed in May
- CCR Reports will be distributed, and he will begin work on the water loss audit report
- The test well will be done this fall.

STREETS: Grant Melchi reported:

- Lots of sticks, bags and mowing
- The sign holders for the snow route removal signs are in
- He will take the mosquito fogger to be calibrated this month

PARK: - Dale Budde reported:

- Lots of mowing being done, and clean up happening as time allows
- The Council stated the park is looking great and they are hearing lots of compliments!

TOWN MANAGER – Jonathan Cripe reported:

- We don't qualify for a grant through KIRPC for the utility master plan. He will check with Jerry White on our next step and when we can re-apply
- URT will be eliminated July 2022. Town of Remington will need to complete a utility rate study for the elimination of this tax. An agreement from Baker Tilly was presented to complete this utility rate study with a fee of Three Thousand Five Hundred Dollars (\$3,500.00). Council Member Braaksma moved to approve the agreement with Baker Tilly for the utility rate study at a cost of Three Thousand Five Hundred Dollars (\$3,500.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays. The Town will have to hold a public hearing once the rate study has been completed.
- The Town was awarded a Community Crossings grant. All documents are now digital and accessed through Docuware. Town Manager Cripe requested the Town Council designate him as the INDOT LPA Contract and CCMG Agreement contact and signer. Council Member Schambach moved to designate Town Manager Cripe as the contact and signer for the INDOT LPA contracts and CCMG agreements. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- A Regions kick-off design meeting is set for next week. Main Street will help with this project.
- The owner at 114 S. Main Street is requesting One Thousand Five Hundred Dollars (\$1,500.00) from the sewage insurance fund to assist in sewage repairs recently incurred. Vice President Pampel moved to approve a payment of One Thousand Five Hundred Dollars (\$1,500.00) from the sewage insurance fund to the owner of 114 S. Maine Street

to help with the costs associated with sewage repairs. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

- An extension of the trash contract with Republic Services was presented. Discussion heard. Council Member Stewart moved to approve the extension of the trash contract with Republic Services. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays. The Town will have to hold a public hearing to amend the trash rates.

TOWN ATTORNEY – Rebecca Goddard reported:

- The Remington Plan Commission passed an ordinance amending the Town's zoning book cleaning up the definition of agriculture and also creating a limitation on illuminated signs in residential zones. From 7:00 p.m. to 7:00 a.m. illuminated signs must be turned off. Council Member Braaksma moved to approve the amendments to the Remington zoning book. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- An update to the Town re-establishing the 2-mile buffer zone due to the annexations was presented. The map has been created. The next step is for the Remington Plan Commission to pass a declaratory resolution. Town Manager Cripe will get a meeting set for the Remington Plan Commission.
- Attorney Goddard informed Council that the modification to the Town's ARP Plan including the Town selecting to take the \$10 Million Dollar revenue loss option is in proper form. Council Member Schambach moved to approve Resolution 2022-05-02-001 Amending Resolution No. 2021-11-01-002 and Resolution 2022-03-07-004, a Resolution of the Remington Town Council Amending a Plan for Distribution of the Proceeds of the Town's Grant from the American Rescue Plan Act of 2021. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- Letters were mailed out to property owners whose property has been deemed a nuisance. The deadline to clean up those properties was April 1, 2022. Attorney Goddard will consult with Town Manager Cripe to check on the status of those nuisance properties.

NEW BUSINESS – No additional new business discussed.

CLERK-TREASURER

- Additional Appropriation Resolution 2022-05-02-002, an Additional Appropriation of Twenty Thousand Three Hundred Fifty-three Dollars Fifty-six Cents (\$20,353.56) presented. No discussion heard. Council Member Braaksma moved to approve Ordinance 2022-05-02-002, An Additional Appropriation for ARP Local Fiscal Recovery Funds. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Budget Workshop was set for **June 27, 2022 at 5:30 p.m.**, right before the July Council meeting.
- The monthly claims were presented. Council Member Stewart moved to approve the claims as presented. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

ADDITIONAL BUSINESS - None

There being no further business to discuss, the meeting was adjourned at 7:20 p.m.

Jeri Beede
Clerk-Treasurer

Remington Town Council Meeting

Date: June 7, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; Robert Braaksma; Alan Schambach,

Others Present

Mark Jones, Joshua Longest, Dale Budde, Mike Martin, John Schuetzenhofer, Sandy Miller, Dane Hayworth (Marion Township Trustee), David Ferris (Jasper County EMS), Quentin Overbeck, Kendall Culp, Gage Shidler, Miranda Hathaway, Rebecca Goddard, Jonathan Cripe, and Terri Budde.

Meeting was opened by Council President Flickner with the reciting of the Pledge of Allegiance at 6:30 p.m.

Minutes of the May 2, 2022 Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Schambach seconded the motion. Motion passed with 4 ayes 0 nays.

JASPER COUNTY EMS – David Ferris was introduced as the new Jasper County EMS Director. There is progress being made to bring advanced life support ambulance services to southern Jasper County. Certification from the State is being tracked; Franciscan Rensselaer is working to become a host hospital. Discussion heard. The EMS Board is hoping to have this project become a reality within sixty (60) days.

RWCDC – Sandy Miller – no report

ADA TRANSITION PLAN – Town Manager Cripe presented Resolution 2022-06-06-001, a Resolution Adopting the Title VI Implementation Plan and Americans With Disabilities Act Transition Plan for Public Facilities. No discussion heard. Vice President Pampel moved to approve Resolution 2022-06-06-001, a Resolution Adopting the Title VI Implementation Plan and Americans With Disabilities Act Transition Plan for Public Facilities. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

CITIZEN COMMENTS –

A resident inquired about the Kentucky Fried Chicken building out by the Interstate. President Flickner explained the economic development process and indicated the building is prepared for sale but to the Town's knowledge no one is looking at purchasing it at this time.

DEPARTMENT REPORTS:

POLICE: John Schuetzenhofer

- A printed call report was presented. A copy is on file in the Office of Clerk-Treasurer.
- Marshal Schuetzenhofer requested Council to raise the part-time deputy pay from Fourteen Dollars Sixty-eight Cents (\$14.68) to Twenty Dollars (\$20.00) per hour. This wouldn't raise the appropriated budget amount, but would raise the hourly amount part-time deputies are paid when working for the Town of Remington. Council agreed to raise the salary. Clerk-Treasurer Budde informed Council she would prepare an amendment to the 2022 salary ordinance for the June 27, 2022 Council meeting.
- Quotes from Radarsign to replace the batteries for the 2 speed control signs in the sum of One Thousand Two Hundred Ninety Dollars (\$1,290.00) or to purchase a new, solar-powered speed control sign in the sum of Four Thousand Two Hundred Fifteen Dollars

(\$4,215.00) were presented. Council tabled the purchase of these items until the budget workshop is completed on June 27, 2022.

- Council President Flickner inquired about speeding vehicles and children near streets. Marshal Schuetzenhofer stated he would increase patrol/watching in designated areas.

UTILITIES:

Mark Jones reported:

- Sludge was hauled. There has been a big increase in sludge with the new treatment removing phosphorous.
- He rebuilt the vac pump in the lab.

Joshua Longest reported:

- Splash pad was up and running for Memorial Day Weekend.
- Hydrants were flushed in May.
- Lead/copper bottles went out today to residents.
- Consumer reports are due out in July, and the water audit report is due in August.

PARK: Dale Budde

- Lots of mowing and spraying for weeds.
- He is working on other areas as he can.
- Council President stated there were lots of compliments on how the park is looking.

FIRE: Mike Martin

- They are working on the certification of the aerial fire truck.
- The valves have all been repaired on Engine Six.
- The monthly fire report was filed. A copy is on file in the Clerk-Treasurer's Office.

Council President Flickner informed all present that the next Service Building meeting will be July 11, 2022, at 6:30 p.m. at the fire station and all are welcome to attend.

Council President Flickner stated there are advertising signs being placed on town property which need to be removed. Council would like the Town to remain impartial.

TOWN MANAGER – Jonathan Cripe

- Town Manager Cripe introduced Miranda Hathaway and requested Council to approve her employment as the utility billing clerk. Vice President Pampel made a motion to approve the hiring of Miranda Hathaway as the utility billing clerk. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.
- The first and second design meetings on the bank property have been held. There will be another meeting at the end of June.
- He attended a meeting with INDOT regarding replacing the Kentucky Street bridge. This project is slated for late 2024.
- NIPSCO will be working to remove vegetation under/around transmission lines.
- Street bids and tree bids were sent out. Both of these bids will be opened at the June 27, 2022 meeting.
- We have received the new utility rates from Baker Tilly. These reduced rates need to be advertised and will be presented at the June 27, 2022 meeting for approval. If approved, they will become effective July 1, 2022.
- OCRA will meet at the Depot next Tuesday.
- The Town has received its first board of zoning variance request. A meeting will be scheduled either late June or early July.
- A copy of a map showing the new buffer was presented to Council. The Plan Commission will meet this week on this issue.

TOWN ATTORNEY – Rebecca Goddard

- Informed Council she will be out of town for the June 27, 2022 meeting.

NEW BUSINESS

- The updated employee handbook was presented. No discussion heard. Council Member Braaksma moved to approve the updated employee handbook. Council Member Schambach seconded the motion. Motion passed with 4 ayes and 0 nays.

OLD BUSINESS - None

CLERK-TREASURER

- Budget workshop set for June 27 2022 at 5:30 p.m. at Remington Depot/16 E. South Railroad Street/Remington, Indiana. Reminded Council the July Council meeting will be held June 27, 2022 at 6:30 p.m. at the Remington Depot.
- April 2022 financial statement presented. Council Member Schambach moved to approve the April 2022 financial statement. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.
- Clerk-Treasurer Budde informed Council she will be attending the ILMCT Annual Conference June 12 – 16 which is being held in Michigan City this year.
- Claims docket was presented for approval. Council Member Braaksma moved to approve the claims for payment. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

There being no further business to discuss, the meeting was adjourned at 7:33 p.m.

Jeri Budde

Clerk-Treasurer

Remington Town Council Meeting

Date: June 27, 2022 (July meeting)

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; Robert Braaksma, James Stewart

Others Present

Dale Budde, Grant Melchi, Brian Melchi, Jonathan Cripe, and Terri Budde.

The meeting was opened at 6:31 p.m. with the reciting of the Pledge of Allegiance.

Minutes of the June 6, 2022 Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Vice President Pampel seconded the motion. Motion passed with 4 ayes 0 nays.

PLAN COMMISSION – Brian Melchi reported that the Remington Plan Commission adopted a declaratory resolution redefining the Town’s 2-mile buffer zone. Town Manager Cripe presented Resolution 2022-06-27-001, a Resolution Amending the Extraterritorial Jurisdiction of the Plan Commission of the Town of Remington, Indiana. Discussion heard. Council Member Stewart moved to approve Resolution 2022-06-27-001, a Resolution Amending The Extraterritorial Jurisdiction of the Plan Commission of the Town of Remington, Indiana. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

DEPARTMENT REPORTS

FIRE – No report

POLICE – No report

UTILITIES/STREETS– Grant Melchi

- New signs and brackets have been installed regarding the Town’s snow route
- Has been working on sticks and bags.
- Tomorrow Grant and Dale will fill potholes around town.
- Josh recently conducted another copper/lead test.

PARK – Dale Budde

- Mowing at the park has slowed so he’s able to get other things completed.
- The gravel has all been spread.
- He painted the old scoreboard beams.
- He will be trimming trees as time allows.

TOWN MANAGER – Jonathan Cripe

- Tree bids opened and were as follows: Wiseman Tree Service: Four Thousand Four Hundred Fifty Dollars (\$4,450.00); Mike Babcock: Three Thousand Nine Hundred Fifty Dollars (\$3,950.00); and Remington Tree Service: Four Thousand Five Hundred Dollars (\$4,500.00). Council Member Braaksma made a motion to accept the bid from Mike Babcock in the amount of Three Thousand Nine Hundred Fifty Dollars (\$3,950.00). Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

- Street bids opened and were as follows: Central Paving: One Hundred Eighteen Thousand Nine Hundred Ninety-three Dollars (\$118,993.00) with optional water plant paving of Thirty-eight Thousand Two Hundred Fifty-nine Dollars (\$38,259.00); Milestone Contractors: Two Hundred Thousand Eight Hundred Dollars (\$200,800.00); optional water plant paving Sixty-eight Thousand Dollars (\$68,000.00); and Town and Country Paving: One Hundred Six Thousand One Hundred Four Dollars (\$106,104.00) with optional water plant paving of Thirty-three Thousand Five Hundred Dollars (\$33,500.00). The bids were tabled to the August 1, 2022 Council meeting.
- Jasper County Tourism has grants available for additional murals. Park Board will be having a mural done on the splash pad building with a cost of Two Thousand Five Hundred Dollars (\$2,500.00) to the Town. The Town will place a mural on Tim Casey's building on the alley side and the side of the bowling alley. The Town will pay for the clear coat for both murals at a cost of Four Thousand Dollars (\$4,000.00) to the Town. Vice President Pampel informs Council the Town has received a One Thousand Dollar (\$1,000.00) grant from Jasper-Newton Foundation, leaving a balance of Three Thousand Dollars (\$3,000.00) for the Town to pay. Vice President Pampel moves to approve the placement of the murals and the costs to the Town. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.
- The water rate study has been completed. The new, reduced rates were presented to Council. Attorney Goddard will have a resolution available at the August 1, 2022 Council meeting. This reduction is due to the legislature vacating the Utility Receipt Tax (URT) effective June 30, 2022. It was noted that the hydrant fees marked "public" are for those hydrants inside the town limits; the hydrant fees marked "private" are for those hydrants outside the town limits.
- He has received the quote to complete the crosswalk on Indiana Street from the railroad. Town Manager Cripe noted the bid came in Fourteen Thousand Dollars (\$14,000.00) under the originally budgeted price.
- There will be a design meeting for the new Town Hall at Bricks this Wednesday.
- Grant Melchi and Jonathan Cripe have been removing the ceiling tiles from the bank building.
- KJG Architecture is looking for information on the bank building. Some blueprints have been found. They will scan them to Town Manager Cripe. Also, the drywall compound in the bank building is being checked for asbestos so we will know how to handle this issue going forward.
- The Town has applied for a place making award.
- Gerry White, our OCRA Liaison, recently held an OCRA meeting at the Depot. He was very impressed with the building.
- Remington Board of Zoning Appeals will meet July 7, 2022 to go over an issue with a resident's request to house 4-H animals inside town limits.
- The White County Booster project should start work in July.
- Our current returned check policy does not cover rejected credit card payments, so currently we can't charge fees for rejected credit card payments. Town Manager Cripe is working with Attorney Goddard to amend our policy.
- A customer code audit was completed in the Keystone Billing Program on June 9, 2022. We will be conducting this audit yearly.
- Miranda Hathaway is working well and learning things quickly.
- Town Manager Cripe will be taking some vacation days in July.

OLD BUSINESS –

Attorney Goddard has not yet completed the resolution to vacate the sick bank. This item will be tabled to the August 1, 2022 Council meeting.

CLERK-TREASURER

- Clerk-Treasurer Budde reminded Council of the following 2021 budget dates: Budget Public Meeting is set for **August 29, 2022, at 6:30 p.m.** Budget Adoption Meeting is set for **October 3, 2022, at 6:30 p.m.** Both meetings will be held in conjunction with Council meetings and will be held at the Depot located at 16 E. South Railroad Street/Remington.
- The May Financial Statement was presented. Council Member Braaksma moved to approve the May financial statement. Council Member Stewart seconded the motion. Motion passed with 4 ayes and 0 nays.

- Ordinance No. 2022-06-27-002 Amending Ordinance No. 2022-01-03-02, an Ordinance Amending the Mileage Rate for the Officers and Employees of the Town of Remington for July 1, 2022 through December 31, 2022 presented. Clerk-Treasurer Budde informed Council the IRS modified the federal mileage rate from .58.5 to .62.5 per mile from July 1, 2022 through December 31, 2022 due to the cost of fuel. Council Member Stewart moved to approve Ordinance No. 2022-06-27-002 Amending Ordinance No. 2022-01-03-02, an Ordinance Amending the Mileage Rate for the Officers and Employees of the Town of Remington for July 1, 2022 through December 31, 2022. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.
- Ordinance 2022-06-27-003, an Amendment to Salary Ordinance 2021-12-20-003 presented. The salary ordinance is being amended to conform to the employee handbook that was approved on June 6, 2022 and also to increase the hourly rate paid to part-time police deputies. Council Member Braaksma moved to approve Ordinance 2022-06-27-003, an Amendment to Salary Ordinance 2021-12-20-003. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.
- Claims docket presented for approval. Council Member Stewart moved to approve the claims for payment. Council Member Braaksma seconded the motion. Motion passed with 4 ayes and 0 nays.

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Jeri Budde

Clerk - Treasurer

Remington Town Council Meeting

Date: August 1, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad St./Remington, IN 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; Robert Braaksma, Alan Schambach, James Stewart

Others Present

Mark Jones, Joshua Longest, John Schuetzenhofer, Mike Martin, Dale Budde, Mark Legler, Kathleen Gross, Rebecca Goddard, Jonathan Cripe, and Terri Budde.

The meeting was opened by reciting the Pledge of Allegiance at 6:30 p.m.

PUBLIC MEETING ON WATER RATES

Public meeting opened at 6:30 p.m.

Town Manager Cripe informed Council that on the Schedule of Present and Proposed Rates and Charges, the fire hydrants – public are hydrants that are within the Town limits. The fire hydrants – private are hydrants that are outside Town limits.

No further comments given.

Council Member Braaksma moved to close the public hearing on the proposed water rates. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays. Public meeting closed.

Regular Council meeting opened at 6:32 p.m.

Minutes of the June 27, 2022 Council Meeting and June 27, 2022 Budget Workshop reviewed. Council Member Stewart made a motion to approve the minutes. Council Member Braaksma seconded the motion. Motion passed with a vote of 5 ayes and 0 nays.

CITIZEN COMMENTS –

- A citizen brought the issue of unleashed dogs in town before Council. Council President Flickner informed the resident that the Town does have an ordinance that prohibits dogs from running unleashed or running at large. Council agreed this ordinance needs to be enforced. Marshal Schuetzenhofer was asked to begin imposing the Fifty Dollar (\$50.00) ordinance violation.
- A citizen inquired how to access ordinances, resolutions, and meeting minutes; inquired about the lead testing and the results; inquired who maintains alleys and how long an alley can be blocked, and was informed there are no grants available for property surveys.

DEPARTMENT REPORTS

UTILITIES – Mark Jones and Joshua Longest

Mark Jones reported:

- IDEM inspected the Wastewater Plant last week. Mark thought the Town did well on the inspection.
- The sewage line on Schwab’s property is almost in.
- Mark will contact Fred Flook to remove the crust off of the lift station.
- A sewage tap was recently installed at a new home.

Joshua Longest reported:

- The Town will continue the lead testing. If houses continue to have problems, Josh informed Council the Town will dig up and replace the lead line, if it is indeed lead pipe.
- A new water tap was installed at a new home.
- The water loss audit report was completed last week.

STREETS – Mark Jones reported:

- Streets Department has been picking up a lot of sticks and mowing
- Mosquito fogging began last week
- Some drains are settling in the new subdivision. Grant Melchi will fill those areas with gravel.

PARK – Dale Budde reported:

- He is back to mowing.
- There was flood damage to the walking trail from the recent heavy rains.
- During the big rain, a car took a wrong turn in the park and got stuck.

POLICE – John Schuetzenhofer reported:

- Police Report for the month is distributed to Council. A detailed call report is on file with the Office of Clerk-Treasurer.
- Remington Police assisted with an incident at the Lake Arthur Trailer Park last week.
- Presented a license plate reader camera quote to Council.
- Informed Council the speed radar signs are back up and working – the new batteries arrived last week.

FIRE – Mike Martin reported:

- Fire Report for the month distributed to Council. A detailed report is on file with the Office of Clerk-Treasurer.
- July was a busy month for the Fire Department with 15 runs.
- This fall pump and hose testing will be conducted.
- Pagers and radios have been ordered.
- Raised a safety concern at the corner of US 24 and New York Street and requested that the trees on the north side heading south be trimmed. Council President Flickner informed Fire Chief Martin that she will check on this issue.

TOWN MANAGER – Jonathan Cripe

- Informed Council there needed to be a vote on the new water rate schedule. Vice President Pampel made a motion to approve the new, reduced water rates eliminating the Utility Receipt Tax per House Enrolled Act 1002-2022. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays. Town Manager Cripe informed Council he will send the new utility rates to Keystone to be updated in the software program.
- Town Manager Cripe informed Council Town and Country Paving was the lowest street bid and requested Council approve Town and Country to perform the work at a cost of One Hundred Six Thousand One Hundred Forty Dollars (\$106,140.00) plus an additional Thirty-three Thousand Five Hundred Dollars (\$33,500.00) in paving at the water treatment plant. Council Member Schambach moved to approve Town and Country Paving to perform the street bid work at the price stated. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- LTAP opened the asset management plan August 1. The Town will update our asset management plan ourselves.
- The new Town Hall will be sent out for bid in September or October.

- After the new Town Hall has been completed, the Town has several projects in mind. We will conduct a survey to prioritize those projects.
- The TIF water bond payment will be paid in full in two (2) years.
- The Town's current Google email is free, but Google Workspace has decided to start charging a monthly fee of Six Dollars (\$6.00) per email. We will go with this paid service for a while and will eventually switch to an in.gov email.
- The current Town Hall building has a rotten gutter line; the Service Building has a rotten gutter line; and the Senior Center back of the building and overhangs are a mess. Town Manager Cripe will get quotes on these three buildings for budgeting purposes.
- Town Manager Cripe will hold a conference call with Bose McKinney tomorrow regarding housing in the Remington area.
- KIRPC will be holding a housing workshop in two weeks that Town Manager Cripe will attend.

Council Member Stewart inquired about allowing different water rates in the summer or a credit/rebate for watering. Town Manager Cripe and Mark Jones explained the reasoning behind not allowing summer water rates or credits for watering other than leaks and pool credits.

TOWN ATTORNEY – Rebecca Goddard

- Presented Ordinance 2022-08-01-001, an Ordinance to Rescind Ordinance Amendment No. 2012-4-2 and eliminate the Town's "sick leave bank". No discussion heard. Council Member Braaksma moved to approve Ordinance 2022-08-01-001. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

NEW BUSINESS - None

OLD BUSINESS – None.

CLERK-TREASURER

- A reminder that the September Council meeting will be held August 29, 2022, at 6:30 p.m. at the Remington Depot.
- Clerk-Treasurer Budde reminded Council that the public hearing on the 2023 Budget is set for August 29, 2022 at 6:30 p.m. at the Remington Depot/16 E. South Railroad Street/Remington, Indiana. The budget adoption meeting on the 2023 budget is set for October 3, 2022, at 6:30 p.m. at the Remington Depot/16 E. South Railroad Street/Remington, Indiana. Clerk-Treasurer Budde informed Council that if the information needed to complete the levy appeal petition isn't out by August 19, 2022, when Form 3 will need to be published, the budget public hearing will have to be rescheduled for September.
- June 2022 financial statement presented. Council Member Stewart made a motion to approve the June 2022 financial statement. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

Council Member Stewart moved to approve the claims as presented for August. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

There being no further business to discuss, Council meeting was adjourned at 7:22 p.m.

Jeri Budde
Clerk - Treasurer

Remington Town Council Meeting

Date: August 29, 2022 (September meeting)

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana

Members Present

Susan Flickner, President; Dana Pampel, Vice President, James Stewart, Robert Braaksma; Alan Schambach;

Others Present

Mark Jones, Joshua Longest, Dale Budde, Sandy Miller (RWCDC), Kathleen Gross, John Cannon (Attorney General's Office), Rebecca Godard, Jonathan Cripe, and Terri Budde.

Meeting opened with the reciting of the Pledge of Allegiance at 6:30 p.m.

2023 Budget Public Hearing held. See minutes.

Public Hearing on Vacating an Alley opened at 6:31 p.m. Ordinance 2022-08-29-001, Ordinance Vacating Alley, presented. No discussion heard. Council Member Schambach moved to approve Ordinance 2022-08-29-001, Ordinance Vacating Alley. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

Public Hearing on vacating an alley closed at 6:32 p.m.

Regular meeting opened at 6:32 p.m.

Minutes of the August 1, 2022 Council Meeting, August 1, 2022 Executive Meeting, and August 24, 2022 Executive meeting reviewed. Council Member Stewart made a motion to approve the minutes. Council Member Pampel seconded the motion. Motion passed with a vote of 5 ayes and 0 nays.

RWCDC – Sandy Miller reported:

- Will be holding a fall fundraiser at the Remington Park November 12, 2022 called Pack The Pantry. There will be a 5k and a 1 mile fun walk. Proceeds will help fund the Tri-County backpack program.
- Popcorn and apple cider will be served on August 29 at the Remington Depot.

ATTORNEY GENERAL'S OFFICE – John Cannon discussed programs available through the Attorney General's Office:

- Advisory Commission for help on new laws passed;
- Indiana Unclaimed Property;
- Spam calls;
- Consumer Protection
- Identity Theft
- Medicaid Fraud

Materials regarding these various programs are available at Town Hall.

CITIZEN COMMENTS - None

DEPARTMENT REPORTS

POLICE – None

FIRE – None

UTILITIES – Mark Jones, Joshua Longest

Mark Jones reported:

- Mark has been filling drying beds and hauling sludge as often as possible.
- Requested permission to purchase a new transfer pump at a cost estimate of One Thousand Five Hundred Dollars (\$1,500.00) to Two Thousand Dollars (\$2,000.00). Council Member Braaksma moved to approve the purchase of a new transfer pump at a cost between One Thousand Five Hundred Dollars (\$1,500.00) and Two Thousand Dollars (\$2,000.00). Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.

Josh Longest reported:

- A water line on North Iowa Street was recently replaced.
- Attended a 1 day training recently.
- Researching the purchase of a new locator.
- Has spent time looking for a water leak. He should have answers Wednesday. The leak is on private property and they have a private company coming in to listen.
- He is performing sampling and testing.

STREETS – Jonathan Cripe reported

- Lots of mowing being done.
- Wants Council to consider doing away with chipping sticks. Town Manager Cripe feels it is too labor intensive and would like to allow residents to dump sticks in a designated area at the town dump. This issue will be brought up for discussion at a later date.

PARK – Dale Budde reported:

- Lots of mowing being done.
- There are 6 pine trees that need to be removed. He is working on removal of those trees in between mowing.

TOWN MANAGER

Town Manager Cripe reported:

- Asbestos was found in linoleum in the bathrooms and entry way at 15 S. Ohio Street. Removal of the asbestos has been completed. There is no remaining asbestos in the building.
- Renovation of 15 S. Ohio Street will be sent to bid mid-September. There will be a bid opening mid-October.
- KJG Architects will be looking at repairs to the Senior Center. He feels we are two years away from starting the façade program but has received a quote from KJG Architects to present three design options at a cost not to exceed Four Thousand Dollars (\$4,000.00). He would like to get this project going as soon as the renovation of 15 S. Ohio Street is completed.
- The new utility rates have been installed in the software program.
- The Community Crossing Grant paper work has been submitted. The Town should receive the grant monies mid-September.
- Last summer Council approved payment from the sewage fund to Ward Trenching and Excavating in the sum of One Thousand Five Hundred Dollars (\$1,500.00). Council later rescinded that approval due to not receiving a W9 from Ward Trenching and Excavating. Town Manager Cripe has recently obtained a W9 and requests that the One Thousand Five Hundred Dollars (\$1,500.00) be paid to Ward Trenching and Excavating from the sewage insurance fund. Council Member Braaksma moved to approve the payment of One Thousand Five Hundred Dollars (\$1,500.00) to Ward Trenching and Excavating from the sewage insurance fund. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Presented an estimate from Clark's Cutting Edge for a fall weed and feed application in the Streetscape area in the sum of One Hundred Five Dollars (\$105.00). Council

Member Stewart made a motion to approve the estimate to apply fall weed and feed in the Streetscape area in the sum of One Hundred Five Dollars (\$105.00). Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

- The park board has received one quote for the concrete work and placement of the workout equipment that was much higher than expected. They are obtaining another quote for the concrete work and placement of the workout equipment and quotes to repair the walking trail wash out area. Rock 'N Dirt will provide a quote to repair the walking trail and also to demolish Clarence's building and compacting of that soil.
- He will be attending the AIM Ideas Summit in November.
- He may possibly attend a Human Resources conference in September in Westfield, Indiana.
- Contracted tree trimming will start in September.
- Would like to establish procedures and guidance to establish a petty cash fund.
- Fire Chief Martin raised the issue of vehicles and trees on New York Street. Town Manager Cripe has viewed the area. The tree limbs will be trimmed by the Town. He doesn't think there is a violation where the cars are parked.
- Invoice Cloud update – we've had the program for 3 – 4 years now and currently have 190 paperless accounts and 78 auto pay accounts. The Town has received almost one thousand five hundred (1,500) payments online this year. The program is working really well.
- Stated a town resident was in recently and reported the unleashed dog issue in his neighborhood is much better.

TOWN ATTORNEY – Rebecca Goddard – no report.

NEW BUSINESS

- Council decided Trick-or-Treat for Remington will be October 29, 2022, from 6:00 p.m. to 9:00 p.m. Psi Iota Xi will be allowed to use the area around the Depot to host Trunk or Treat that evening.
- The issue of increasing the Town Manager's salary for 2023 to a 3% increase of One Thousand Nine Hundred Thirty-eight Dollars Thirty-four Cents (\$1,938.34) plus Three Thousand Five Hundred Dollars (\$3,500.00) for a total compensation for 2023 of Seventy Thousand Forty-nine Dollars Sixty-four Cents (\$70,049.64); 2024 3% increase of Two Thousand One Hundred One Dollars Forty-nine Cents (\$2,101.49) plus Five Thousand Dollars (\$5,000.00) for a total compensation for 2024 of Seventy-seven Thousand One Hundred Fifty-one Dollars Thirteen Cents (\$77,151.13) discussed. Council Member Braaksma moved to approve the Town Manager salary increases for 2023 and 2024. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 1 nay.

OLD BUSINESS - None

CLERK-TREASURER

- The July financial statement was presented to Council. Council Member Schambach moved to approve the July financial statement. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Clerk-Treasurer Budde reminded Council that the budget adoption hearing will be held October 3, 2022, at 6:30 p.m., right before Council meeting, at the Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977.
- Reported on the recently held District 1 Clerk-Treasurer meeting.

Council Member Stewart moved to approve the claims as presented. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

There being no further business to discuss, the Council meeting was adjourned at 7:15 p.m.

Debbie Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: October 3, 2022

Time: 6:30 p.m.

Place: Remington Depot, 16 East South Railroad St.

Members Present

Susan Flickner, President; Dana Pampel, Vice President; Robert Braaksma, Alan Schambach, James Stewart

Others Present

Mark Jones, John Schuetzenhofer, Mike Martin, Dale Budde, Joshua Longest, Tammy Waibel, Jonathan Cripe, and Terri Budde.

2023 Budget Adoption Hearing held. See minutes.

Council meeting opened with the Pledge of Allegiance.

Minutes of the August 29, 2022 Council Meeting and August 29, 2022 Budget Public Hearing, reviewed. Council Member Stewart made a motion to approve the August 29, 2022 Council minutes and August 29, 2022 Budget Public Hearing minutes. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

CITIZEN COMMENTS - None

DEPARTMENT REPORTS

FIRE – Mike Martin

- Fire Reports distributed to Council. Detailed call reports are on file with the Office of Clerk-Treasurer.
- The Town-owned fire truck did not pass the pump test. It passed the pressure test but failed the vac test. Fire Chief Martin will have a quote available at the Service Building meeting next week.

UTILITIES – Mark Jones reported:

- Mark was the inspector for the installation of the sewer extension Schwab put in. Mark reported that the extension passed.
- Would like to contact Freddie Flook to have the lift station cleaned.
- Stated he may have to have 1 sludge tank hauled before winter.

Joshua Longest reported:

- The leak at Pilot has been found and repaired by Pilot. It reduced the town's water usage from 500,000 to 250,000.
- There was a new water tap installed at Beckmon Street.
- The lead line on Maine Street has been abandoned. A new, plastic line was put in in its place.
- There is a hydrant leaking and it is not fixable. The hydrant will be replaced tomorrow.
- The booster project is going well.
- We will be testing/distributing lead/copper bottles this month and also doing a water quality test.
- Hydrants will be flushed this month.

STREETS – Mark Jones reporting for Grant Melchi

- We will be looking for a new town employee.
- Leaf pick-up will start soon.

POLICE – John Schuetzenhofer reported:

- Police report distributed to Council. A copy of said report is on file in the Clerk-Treasurer's Office.
- Lots of investigative hours being put in.
- Presented documents related to the Indiana Law Enforcement Special Death Benefit Increase for Line of Duty Deaths. The Clerk-Treasurer will do some research and provide Council additional information at the November Council meeting.
- The Jasper County Emergency Management Service would like to purchase the Tahoe at a price of Five Thousand Dollars (\$5,000.00). Town Manager Cripe will check with the town attorney to see if we need to take sealed bids on this sale.
- Gave additional information regarding the purchase/lease of license plate reader cameras. The quote is for Four Thousand Five Hundred Dollars (\$4,500.00) per year for five (5) years with no start-up fee. Council has decided not to fund this project for 2023.

PARK – Dale Budde reported:

- Continual maintenance is being completed and updated.
- He will be winterizing the restrooms and shelters.

TOWN MANAGER – Jonathan Cripe reported:

- Presented a letter of resignation from Dan Anaya on behalf of the Town of Remington Planning/Zoning Board due to moving out of town. Council Member Braaksma moved to accept the resignation of Dan Anaya from the Town of Remington Planning/Zoning Board. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- Presented a quote from Rock N Dirt to repair the park trail at a cost of Twenty-seven Thousand Seven Hundred Fifty-Three Dollars Thirty-eight Cents (\$27,753.38). Town Manager Cripe informed Council TIF funds may be used for this repair. Council Member Stewart made a motion to approve the repair of the park trail by Rock N Dirt at a cost of Twenty-seven Thousand Seven Hundred Fifty-three Dollars Thirty-eight Cents (\$27,753.38). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Removal of diseased/dead trees began today and will be completed by the end of October.
- There will be a meeting to open bids for Regions next week at the Remington Depot.
- The architects recommended the Town purchase the risk insurance for the Regions building project.
- The Community Crossings Match Grant paving has been completed. Town Manager Cripe will proceed with close out of this grant.
- Trash rates will go up January 1, 2025 to Fourteen Dollars Seventy-four Cents (\$14.74). We are currently charging Thirteen Dollars Fifty Cents (\$13.50). Town Manager Cripe would like to raise the trash rates to Sixteen Dollars (\$16.00). He will get the trash rate increase advertised in November or December for a public hearing.
- Sweetener Supply will hold an open house October 5, 2022 from 11:00 a.m. to 3:00 p.m. Tours of the plant will be held hourly, and there will be food trucks present.
- The Asset Management Plan is being worked on. LTAP says the issues aren't their problems; INDOT says the issues aren't their problems. Town Manager Cripe will have this corrected by December 1, 2022 so that we will be eligible to apply for a CCMG next year.

TOWN ATTORNEY – None**OLD BUSINESS** - None**NEW BUSINESS** – None**CLERK-TREASURER**

- A Petition to Appeal For an Increase Above the Maximum Levy was presented. Discussion heard. Vice President Pampel moved to approve the Petition to Appeal For

An Increase Above the Maximum Levy. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

- The August 2022 financial statement was presented to Council. Council Member Braaksma made a motion to approve the August 2022 Financial Statement. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- September bank reconciliation will be completed with the accountant Wednesday, October 5, 2022.

Council Member Stewart moved to approve the claims as presented for October. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

There being no further business to discuss, the Council meeting was adjourned at 7:02 p.m.

Jenni Buddo
Clerk-Treasurer

Remington Town Council Minutes

Date: November 7, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President; James Stewart, Robert Braaksma, Alan Schambach

Others Present

Mark Jones, John Schuetzenhofer, Dale Budde, Joshua Longest, Wayne Clark, Tammy Waibel, Maria Waling, Chris Waling, Patrick Culp, Steven Eastridge, Sandy Miller, William Recupido, Rebecca Goddard, Jonathan Cripe, and Terri Budde.

Minutes of the October 3, 2022 Council Meeting, October 3, 2022 Public Adoption Hearing for the 2023 Budget, and the October 24, 2022 Council meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Stewart seconded the motion. Motion passed with a vote of 5 ayes and 0 nays.

TRI-COUNTY SUPERINTENDENT – Patrick Culp

Superintendent Culp discussed the outcome of the 2017 Referendum – promises made, promises kept. 16 certified teachers and 15 classified staff (aides) were added upon the passage of the referendum; improvements to each building were made. Superintendent Culp informed Council that a referendum lasts for 7 years. It is possible that the Tri-County School Corporation will request an additional referendum with the understanding that promises that are made will be kept.

CITIZEN COMMENTS

Council President Flickner informed all present that currently the Town has no contract at this point in time regarding the windmill construction project. No decisions have been made because there is no contract to be considered or reviewed. Council President Flickner informed all present that the Town has control of the corporation boundaries; some control of the buffer zone; and no control over property/projects that are not within the town boundaries or buffer zone. Steven Eastridge from Jasper County Economic Development Organization explained the current status of implementing a windmill project near Remington. Council President Flickner informed all present that there will be a public forum on January 19, 2023, at 6:00 p.m. EST at the Tobias Room at the Remington Library regarding the windmill issue. Council will take public comments on the windmill project at that time.

JCEDO – Steve Eastridge

Informed Council that he has been with Jasper County for five (5) years as of November 1, 2022, and gave Council an economic update. Town Manager Jonathan Cripe was presented a plaque in recognition of the time he has served as Jasper County Economic Development Board Chairman.

RWCDC/MAINSTREET – Sandy Miller

- Remington Mainstreet Organization is selling poinsettias at a cost of Fifteen Dollars \$15.00. It is the major fundraiser for the Mainstreet Organization. Orders are due by November 16, 2022. Poinsettias may be picked up at the Depot December 1, 2022.
- The popcorn and apple cider event on Trick-or-treat night was a success. They handed out 200 bags of popcorn and cups of cider.
- Remington/Wolcott Community Development is hosting a 5k run/walk and a 1 mile walk this Saturday, November 12, 2022, at the Remington Town Park. All proceeds will go to the Tri-County Backpack Program.

DEPARTMENT REPORTS:**UTILITIES**

Mark Jones reported:

- Winter weather preparations are under way.
- The White County booster project is coming along. They are waiting on the issue of supplying power to the project.
- Both lift stations are working well
- He has contact Wealing to haul sludge one more time before winter.

Joshua Longest reported:

- Re-testing for lead and copper was recently completed. The 2 lead lines and a brass faucet have been replaced. There were no findings of lead/copper.
- He is awaiting results of the water quality test.
- Hydrants were flushed in October.
- Winterizing is underway.

STREETS/PARK - Dale Budde reported:

- They are working to become winter-ready
- There has been a steady diet of leaf vacuuming.

POLICE - Marshal Schuetzenhofer reported:

- A copy of the monthly police department report was presented to Council. A copy is on file with the Office of Clerk-Treasurer.
- He is working with Town Attorney Goddard on the sale of the Tahoe to the Jasper County Ambulance Service. Attorney Goddard explained that the Town needs to adopt a resolution approving the transfer; then the ambulance board will also need to adopt a mirror resolution.

FIRE – Mark Jones reported on behalf of Fire Chief Mike Martin:

- The monthly fire report will be emailed.
- The annual chili and pork burger dinner will be December 3, 2022 starting at 11:00 a.m. There will be no drive-through option this year.
- The wind took down part of the sign on the fire station. Mark knows where the portion of the sign is and is waiting on the field to dry out so he can retrieve it and check for damage.

TOWN MANAGER - Jonathan Cripe reported:

- The 15 S. Ohio Street renovation project is moving along. The Hamstra Group will finish with demolition soon.
- He attended the AIM Ideas Summit in French Lick, Indiana last week. Town of Remington was not awarded a placemaking grant this year, but we have been encouraged to reapply next year.
- Ordinance 2022-11-07-001, an Ordinance Amending the Rates and Charges for the Use Of and Services Rendered by the Waterworks System of the Town of Remington, Indiana presented. Town Manager Cripe informed Council this was approved at a prior Council meeting in 2022, but the resolution had not been presented. No discussion heard. Council Member Schambach moved to approve Ordinance 2022-11-07-001, an Ordinance Amending the Rates and Charges for the Use_of and Services Rendered by the Waterworks System of the Town of Remington, Indiana. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- The Town will need to hold a public hearing on increasing the trash/sanitation rates. Town Manager Cripe is proposing raising the rate to Sixteen Dollars (\$16.00) per month. No further action was taken.

- Informed Council he has received a proposal to tear down Clarence's building at a cost of Ninety Thousand Five Hundred Fifty-two Dollars Twenty-three Cents (\$90,552.23). Town Manager Cripe would like to see the property sold at a reasonable price with stipulations as to tear down, etc. No further discussion/comments heard.
- Presented a quote from KJG Architecture, Inc. regarding proposed renovations to the Remington Senior Center and a façade improvement in the amount of Four Thousand Dollars (\$4,000.00). Said amount shall be paid with TIF funds. No discussion heard. Council Member Stewart moved to approve the Senior Center Exterior Schematic Design in the sum of Four Thousand Dollars (\$4,000.00). Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- The hydrant billing, which will be on the November 15 utility bills, isn't working. Town Manager Cripe will work with Keystone.

TOWN ATTORNEY – Rebecca Goddard reported:

- Follow up on the February 2022 nuisance letters for three (3) properties in Town of Remington: 115 W. South Street – file may be closed; 206 N. Maine Street – hold this file at this time. Town Manager Cripe will provide an update to Attorney Goddard. 122 N. Iowa Street – move forward filing a lawsuit.

OLD BUSINESS –

- Clerk-Treasurer Budde and Marshal Schuetzenhofer provided an update to the Town joining the Hero's Honor: Line of Duty Special Death Benefit Program through INPRS. Council Member Braaksma moved to enroll our two (2) police officers in the Hero's Honor: Line of Duty Special Death Benefit Program through INPRS. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

NEW BUSINESS:

- Council Member Stewart explained the Jasper County Community Action Heat and Water Assistance Program. He stated Town of Remington is not currently in this program. He requests this issue be tabled to the December 5, 2022 Council meeting so he can obtain additional information.

CLERK-TREASURER

- Clerk-Treasurer Budde informed Council that she has taken all of the classes and passed the project/test and is now a CDBG Grant Administrator. Clerk-Treasurer Budde requested a One Thousand Dollar (\$1,000.00) bonus for said certification. No discussion heard. Council Member Stewart moved to award Clerk-Treasurer Budde a One Thousand Dollar (\$1,000.00) certification bonus. Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- September 2022 and October 2022 financial statements presented. No discussion heard. Council Member Braaksma moved to approve the September 2022 and October 2022 financial statements. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- 2023 proposed meeting dates distributed and discussed. Clerk-Treasurer Budde requested Council check their calendars before the December 5, 2022 Council meeting so the 2023 meeting dates can be modified/approved.

Council Member Stewart moved to approve the claims as presented for November. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.

Meeting adjourned at 7:33 p.m.

Next meeting: December 5, 2022 at 6:30 p.m. at the Remington Depot.

Jerri Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: December 5, 2022

Time: 6:30 p.m.

Place: Remington Depot/16 E. South Railroad Street/Remington, Indiana 47977

Members Present

Susan Flickner, President; Dana Pampel, Vice President, James Stewart, Robert Braaksma, Alan Schambach

Others Present

Joshua Longest, Dale Budde, Craig Standish, Deanna Hannon, Connie Howe, Kevin DeWitt, Jonathan Cripe, Terri Budde.

The meeting was opened at 6:30 p.m. with the reciting of the Pledge of Allegiance.

Minutes of the November 7, 2022 Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

CITIZEN COMMENTS

Council President Flickner acknowledged Senior Kevin DeWitt was in attendance for the Council meeting and wished him well in his future plans.

DEPARTMENT REPORTS:

FIRE – No report given.

POLICE – No report given.

PARK/STREETS – Dale Budde reported:

- Leaf pick up has been completed for 2022.
- All snow plows are on and the salt box is full.

UTILITIES – Josh Longest reported:

- The Booster Station project will be put into operation this Wednesday. The project went smoothly.

TOWN MANAGER – Jonathan Cripe

- The Community Crossing Matching Grant has been closed out. We have received the close out letter.
- We have 5 utility accounts that are currently 90 days overdue. The Town Attorney will be handling 1 account; we will submit information through TRECS for 3 accounts; and he requests that account 70050400 with a balance of Seven Dollars Four Cents (\$7.04) be written off as the account holder is deceased. Council Member Stewart moved to write off the balance of Seven Dollars Four Cents (\$7.04) on account number 70050400. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- Town Manager Cripe requested approval of the following projects for 2023:
 - a. Depot security camera project in the amount of Ten Thousand Two Hundred Sixteen Dollars (\$10,216.00). Vice President Pampel moved to approve the installation of Depot security cameras at a cost of Ten Thousand Two Hundred Sixteen Dollars (\$10,216.00) to be installed in 2023. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

- b. Replacing 6 Service Building doors at a cost of Twenty-three Thousand Four Hundred Twenty-four Dollars (23,424.00). Council Member Braaksma moved to approve the installation/replacement of 6 Service Building doors at a cost of Twenty-three Thousand Four Hundred Twenty-four Dollars (\$23,424.00) to be installed in 2023. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- Requested to raise trash rates from 2023 through December 31, 2025 to the sum of Sixteen Dollars (\$16.00) per month due to contract increase. Council is in agreement with the increase. Town Manager Cripe will advertise the rate increase.
- Requests approval for the following changes/additions to the bank building remodel:
 - a. Open up the front brick wall, roof work, and rebuild the masonry jams in the sum of Seven Thousand Three Hundred Four Dollars (\$7,304.00), which will come from the contingency amount. Vice President Pampel moved to approve the masonry and roof work in the sum of Seven Thousand Three Hundred Four Dollars (\$7,304.00). Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
 - b. East exterior be replaced with a fire escape door in the sum of Two Thousand Six Hundred Ninety-six Dollars (\$2,696.00). Council Member Braaksma moved to approve the replacement of the east exterior door with a fire escape door in the sum of Two Thousand Six Hundred Ninety-six Dollars (\$2,696.00). Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
 - c. Additional break room windows at a cost of Eight Thousand One Hundred Sixty Dollars (\$8,160.00). Council Member Stewart moved to approve the addition of break room windows at a cost of Eight Thousand One Hundred Sixty Dollars (\$8,160.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
 - d. Data wiring installation will be decided at the next construction meeting.
 - e. In a portion of the concrete floor there is a height difference. There will be a small ramp to get into the utility office – no prices on these projects yet.
- Requests to hire Dan Weerts to run a blog on the construction progress of the bank building with photos to generate additional traffic on the Town website. Contract price is One Thousand Six Hundred Fifty Dollars (\$1,650.00) through July 1, 2023, which will be paid from the General Fund. Council Member Braaksma moved to approve paying Dan Weerts One Thousand Six Hundred Fifty Dollars (\$1,650.00) to run a blog post on the Town website through July 1, 2023 regarding construction progress on the bank building project. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.

OLD BUSINESS

- Council Member Stewart moved to table the Jasper County Community Action Heat and Water Assistance Program discussion until January 2023 due to no one answering the telephone and providing information. Said issue is tabled to the January 9, 2023 Council meeting.
- The 2023 proposed meeting dates were presented and approved.

NEW BUSINESS

- Clerk-Treasurer Budde requested approval to hire New Focus HR to update the Town's job descriptions. The job will be billed at an hourly rate, and Council was informed we will be encumbering Two Thousand Dollars (\$2,000.00) for the payment of this project. Council Member Stewart moved to approve hiring New Focus HR to update the Town's job descriptions with billing being at their hourly rate. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- Invoice 2022-1 from Thieneman for the White County Booster Project in the amount of Three Hundred Forty-four Thousand Dollars (\$344,000.00) was presented. Town Manager Cripe requested Council approve the payment but hold issuing payment until Wessler Engineering approves that issuance. Council Member Braaksma moved to approve Thieneman Invoice 2022-01 for the White County Booster Project in the sum of Three Hundred Forty-four Thousand Dollars (\$344,000.00). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.

- Resolution 2022-12-05-001, a Resolution of the Town Council of the Town of Remington Awarding Merit Bonuses was presented and read. No discussion heard. Council Member Stewart moved to approve Resolution 2022-12-05-001, a Resolution of the Town Council of the Town of Remington Awarding Merit Bonuses. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.

CLERK-TREASURER

- The 2023 fire contract was presented. Discussion heard. Council Member Braaksma made a motion to approve the 2023 fire contract. Council Member Stewart seconded the motion. Motion approved with 5 ayes and 1 nay.
- The November 30, 2022 financial statement was presented and reviewed. Vice President Pampel made a motion to approve the November 30, 2022 financial statement. Council Member Braaksma seconded the motion. Motion approved with 5 ayes and 0 nays.
- The Financial Consultant Service Agreement from Stanley Cook, CPA, was presented. Clerk-Treasurer Budde informed Council the hourly rate for 2023 is the same as 2022, One Hundred Dollars (\$100.00) per hour. Council Member Stewart made a motion to approve the Financial Consultant Agreement from Stanley Cook, CPA. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- 2022-12-05-002, Town of Remington Salary Ordinance for 2023, presented. No discussion heard. Vice President Pampel moved to approve 2022-12-05-002, Town of Remington Salary Ordinance for 2023. Council Member Braaksma seconded the motion. Motion passed with 5 ayes and 0 nays.
- Resolution 2022-12-05-003, a Resolution to Transfer Funds of the Town of Remington, Jasper County, Indiana, for the year 2022 to Balance Funds for Council Action Pursuant to IC 6-1.1-18-1 presented. No discussion heard. Vice President Pampel moved to approve Resolution 2021-12-05-003, a Resolution to Transfer Funds of the Town of Remington, Jasper County, Indiana, for the year 2022 to Balance Funds for Council Action Pursuant to IC 6-1.1-18-1. Council Member Schambach seconded the motion. Motion passed with 5 ayes and 0 nays.
- Resolution 2022-12-05-004, Approving Appropriation Encumbrances for 2022 Budget Year presented. No discussion heard. Council Member Braaksma moved to approve Resolution 2022-12-05-004 Approving Appropriation Encumbrances for 2022 Budget Year. Council Member Stewart seconded the motion. Motion passed with 5 ayes and 0 nays.
- Pay Application 1 from Hamstra Builders regarding the bank remodel project in the sum of Thirty-nine Thousand Six Hundred Eighty-four Dollars Sixty Cents (\$39,684.60) presented. Discussion heard. Council Member Stewart moved to approve the payment of Pay Application 1 from Hamstra Builders regarding the bank remodel project in the sum of Thirty-nine Thousand Six Hundred Eighty-four Dollars Sixty Cents (\$39,684.60). Vice President Pampel seconded the motion. Motion passed with 5 ayes and 0 nays.
- Vice President Stewart moved to approve the claims as presented. Council Member Braaksma seconded the motion. Motion approved with 5 ayes and 0 nays.

ADDITIONAL BUSINESS

There will be a public forum regarding a windmill construction project on January 19, 2023, at 6:00 p.m. in the Tobias Room at the Remington Library.

Meeting adjourned at 7:00 p.m.

NEXT MEETING: December 19, 2022 at 6:30 p.m. at Remington Depot/16 E. South Railroad Street/Remington, IN 47977

Terri Budde
Clerk-Treasurer

Remington Town Council Meeting

Date: December 19, 2022

Time: 6:30 p.m.

Place: Remington Depot, 16 E. South Railroad Street

Members Present

Susan Sigo, President; Dana Pampel, Vice President; Robert Braaksma, Alan Schambach

Others Present

Rebecca Goddard, Jonathan Cripe, Terri Budde.

Meeting opened at 6:30 p.m.

Minutes of the December 5, 2022 Council Meeting reviewed. Council Member Braaksma made a motion to approve the minutes. Council Member Schambach seconded the motion. Motion passed with 4 ayes and 0 nays.

DEPARTMENT REPORTS – None

TOWN MANAGER – Jonathan Cripe reported as follows:

- Change orders for the Town Hall renovation project were presented as follows:
 1. Data wiring: Twenty-four Thousand Eight Hundred Fifty-one Dollars (\$24,851.00);
 2. New water heater and restroom fixtures: Seven Thousand Six Hundred Forty-two Dollars (\$7,642.00);
 3. Remove and replace portion of north concrete slab: Twelve Thousand One Hundred Thirty Dollars (\$12,130.00);
 4. Repair/reinforce stone foundation at two locations: Three Thousand Four Hundred Twenty-five Dollars (\$3,425.00)

Discussion heard. Council Member Schambach moved to approve the change orders as presented. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays. It was noted that we have Eighty-three Thousand Seven Hundred Ninety-two Dollars (\$83,792.00) remaining in contingency.

- Commercial inspections discussed. It was suggested the Town join IABO. We will receive a report with additional recommendations.

TOWN ATTORNEY – Rebecca Goddard

- Regarding the sale of the Tahoe to the Jasper County Ambulance Service, she is waiting on Attorney Eric Beaver to complete the resolution. She should be able to present it at the January meeting.
- A nuisance violation was filed on the property located at the southwest corner of Iowa and Michigan streets.
- There will need to be changes to the zoning ordinance for inspections, which she is working on.

OLD BUSINESS – None

NEW BUSINESS –

- Pay Application #2 for the Town Hall renovation presented in the sum of Thirty-three Thousand Dollars (\$33,000.00). Council Member Braaksma moved to approve the payment of Pay Application #2. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

- Public Official bonds for Clerk-Treasurer Budde, Town Manager Cripe, and Utility Billing Clerk Miranda Hathaway presented and approved. No discussion heard. Vice President Pampel moved to approve the public official bonds as stated. Council Member Schambach seconded the motion. Motion passed with 4 ayes and 0 nays.

CLERK-TREASURER

- Transfer Resolution 2022-12-19-001 was presented and reviewed by Council. This resolution is necessary to zero out by year end any appropriation lines currently with a negative amount and so encumbrances may be funded. Council Member Braaksma moved to approve Transfer Resolution 2022-12-19-002. Council Member Schambach seconded the motion. Transfer Resolution 2022-12-19-002 passed with 4 ayes and 0 nays.
- Encumbrance Resolution 2022-12-19-002 was presented and reviewed by Council. The total of this resolution that the Town of Remington will be encumbering from the 2022 budget is One Thousand Six Hundred Fifty Dollars (\$1,650.00). Council Member Schambach moved to approve Encumbrance Resolution 2022-12-19-002. Vice President Stewart seconded the motion. Encumbrance Resolution 2022-12-19-002 passed with 4 ayes and 0 nays.
- Clerk-Treasurer Budde informed Council the 2023 1782 notice had been received and approved. Baker-Tilly had requested amendments to the property tax levy which was granted by the Department of Local Government Finance.
- Clerk-Treasurer Budde requested permission to pay the SRF loan payment due January 1, 2023 in the sum of One Hundred Sixty-eight Thousand One Hundred Thirty Dollars (\$168,130.00) and the invoice to Tim's Auto Body in the sum of One Thousand Twenty Dollars Forty-three Cents (\$1,020.43). Council Member Schambach made a motion to approve the payment of the SRF loan payment and the invoice to Tim's Auto Body. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays. Vice.

Council Member Braaksma moved to approve payment of the claims as presented. Vice President Pampel seconded the motion. Motion passed with 4 ayes and 0 nays.

Meeting adjourned at 6:55 p.m.

Next Meeting: **January 9, 2023, at 6:30 p.m. at the Remington Depot.**

Jeri Budde
Clerk-Treasurer